

JASPER COUNTY DEVELOPMENT DISTRICT NO. 1

Notice is hereby given that the Board of Directors of Jasper County Development District No.1 will hold a special meeting on April 8, 2024, at 9:30 a.m. at Rayburn Resort Club House, 2376 Wingate Blvd., Brookeland, Texas, inside the boundaries of the District, to discuss and act upon the following items:

CALL TO ORDER

PUBLIC COMMENT

The Board has adopted H.B. 2840 and set a time limit of 3 minutes for comments.

In accordance with the Open Meetings Act, The Board may not discuss or take action on any item that has not been posted on the Agenda.

CONSENT AGENDA

1. Certification of Quorum notice March 1, 2, 15, and April 8, 2024.
2. Certification of Meeting notice.

APPROVAL OF MINUTES

3. Approval of the February 12, 2024, Minutes.

EXPENSE REIMBURSEMENT

4. Reimbursement to Director Dally in the amount of \$69.35 for postage and domain renewals.

FINANCIAL REPORT

5. Financial Report.
6. Sign District Investment Policy that was approved on February 12, 2024.

ACTION ITEMS

7. Review and acceptance of the Draft Audit for Fiscal Year 2022.
8. Review and acceptance of the Draft Audit for Fiscal Year 2023.
9. Consideration of multi tournaments on weekends and payment to Pavilion.
10. Discussion and consideration of event/holiday weekend etc. parking at the Pavilion.
11. Discussion and consideration of amending resolution of timing of quarterly stipend to the Pavilion.
12. Review, discussion and consideration of Pavilion 2023 operating statement.
13. Discussion and consideration of lodging study for first quarter 2024.
14. Discussion and consideration of joining the Texas Forest Trail Partnership Program.
15. Discussion and consideration of ESD#4 and Jasper Hospital District for Emergency Services within the District.
16. Discussion and consideration from Jasper District Attorney for funding classroom training for local police officers.
17. Discussion and consideration of letter to tournaments concerning off limits/trailering.
18. Discussion and consideration of guidelines for District making loans.
19. Review and select Logo winners from Jasper ISD.
20. Discussion and consideration of a process locating rentals not remitting District Occupancy Tax.
21. Delinquent Lodging Taxpayer update and legal action.
22. Set next meeting date.

DISCUSSION ITEMS

23. Update from Emergency Service District #4
24. Rayburn Recreation District Update – Director Wise
25. Umphrey Family Pavilion Report
26. School Logo Project Update – Director Castino
27. Rayburn Resort Update
28. Items as presented. To be placed on the next agenda

ADJOURNMENT

HOLLY THOMAS, COUNTY CLERK
JASPER COUNTY, TEXAS

FILED APR 01 2024

By Christine Weldb
DEPUTY

MINUTES OF THE JASPER COUNTY DEVELOPMENT DISTRICT NO. 1

April 8, 2024

The Board of Directors of the Jasper County Development District No. 1 (the District) held a special meeting open to the public on April 8, 2024, at 9:30 a.m. at the Rayburn Resort, 2376 Wingate Blvd. Brookeland, Jasper County Texas, inside the boundaries of the District and the role was called of the duly appointed members of the Board.

BOARD MEMBERS:

Brent Meaux, President	Present
Randall Dally, Vice President	Present
Lisa Wise, Secretary	Absent
Jimmy Castino	Present
Ray Beck	Present

Others in attendance: Brenda Job Pavilion Board Member, Bryan Chambers

CALL TO ORDER:

Director Meaux called the meeting to order at 9:31 a.m.

PUBLIC COMMENT:

No comments from the public.

CONSENT AGENDA

CERTIFICATION OF QUORUM NOTICES AND MEETING NOTICE:

Director Dally presented the posting certifications to the Quorum of the Board of Directors at events and for the Board Meeting today.

APPROVAL OF THE MINUTES:

No corrections were made to the minutes of February 12, 2024, meeting.

EXPENSE REIMBURSEMENT:

Director Dally presented expenses for postage (\$9.38) and Internet Domain renewals for the 3 domain names the District owns (\$59.97).

FINANCIAL REPORT:

Director Dally presented the non-official worksheet of District expenses for 2024. Director Dally stated that as of this morning the balance in the District's checking account was \$157,266.59 and approximately \$80,000 in TEXPOOL.

Director Meaux and Director Dally signed the District's investment policy that was approved at the February 12, 2024, meeting.

MOTION TO PASS THE CONSENT AGENDA:

Motion by Director Castino to pass the consent agenda. Seconded by Director Beck. The motion passed unanimously with Director Dally abstaining on his reimbursement.

ACTION ITEMS

REVIEW AND ACCEPT THE DRAFT AUDIT FOR FISCAL YEAR 2022:

Director Dally presented the draft audit for 2022 from the District Independent Auditors of McCall, Gibson, Swedlund Barfoot PLLC and noted that an unmodified opinion was issued, which was the same as the previous year. The General Fund balance increased \$52,687 in the year with ending fund balances of \$388,469. Revenues were \$139,975 more than budgeted for the year, and expenses were \$82,884 higher than budgeted due to the District investment in project expenses.

Motion by Director Beck to accept the Draft Audit for Fiscal Year 2022 and authorize the Board to sign the Board Representative Forms. Seconded by Director Castino and passed unanimously.

REVIEW AND ACCEPT THE DRAFT AUDIT FOR FISCAL YEAR 2023:

Director Dally presented the draft audit for 2023 from the District Independent Auditors of McCall, Gibson, Swedlund Barfoot PLLC and noted that an unmodified opinion was issued, which was the same as the previous year. The General Fund balance increased \$27,636 in the year with ending fund balances of \$366,105. Revenues were \$54,081 more than budgeted for the year, and expenses were \$30,178 higher than budgeted due to the District investment in project expenses.

Motion by Director Castino to accept the Draft Audit for Fiscal Year 2023 and authorize the Board to sign the Board Representative Forms. Seconded by Director Beck and passed unanimously.

CONSIDERATION OF MULTI TOURNAMENTS ON WEEKENDS AND PAYMENTS TO THE PAVILION:

Director Dally noted when paying the January and February invoices from the Pavilion that on several occasions a double billed the District for the Pavilion.

The invoice for the SETX High School was billed for January 12 and 13, 2024 for \$1,200.00 which is correct. The Invoice for Outlaw Team Series was billed for January 13 and 14, 2024 for \$1,200.00 resulting in the District being billed \$700.00 again for January 13, 2024.

The invoice for Bass Champs on January 19 and 20, 2024 was billed at \$1,200.00. The invoice for Outlaw Bill Lewis Open on January 20 and 21, 2024 was billed at \$1,200.00 resulting in the District being billed \$700.00 again for January 20, 2024.

The invoice for the MFL Toyota Series was billed for February 20 to the 23 at \$2,200.00. Since the tournament did not fall on a Saturday, the correct billing amount should have been \$2,000.00 resulting in an over billing of \$200.00.

The invoice for Outlaw Team Series was for February 23 and 24, 2024. Since the District had previously paid for Friday February 23, 2024, this resulted in an overbilling of \$500.00

Director Dally had informed Director Meaux about the overbilling in the amount of \$2,100.00 and it was decided to pay the full amounts and bring the issue up at the next board meeting.

Director Dally thought from previous conversations that once a day had been paid for, and no matter how short or long the day was paid. Director Beck agreed with the previous conversation. The Board was happy to see back-to-back tournament days but felt that the overpayment needed to be addressed.

Motion by Director Beck to authorize Director Meaux to address this issue with the President of the Pavilion Board verbally and if needed at Director Meaux discretion a formal letter addressing the double billing and whether the Pavilion would return the funds by a check or deduction from future tournament payments. Seconded by Director Castino and passed unanimously.

DISCUSSION AND CONSIDERATION OF EVENT AND HOLIDAY WEEKEND PARKING AT THE PAVILION:

Ms. Job addressed the issue of parking along the road in major events and holiday when parking is available on the Pavilion property and asked for up to \$1,000 in funding to purchase needed signs for traffic control. Director Dally asked if this was a one-time purchase or recurring and Ms. Job stated a one-time purchase.

Motion by Director Dally to authorize this purchase up to \$1,000.00 for traffic control. Seconded by Director Castino and passed unanimously.

DISCUSSION AND CONSIDERATION OF AMENDING THE TIMING OF THE QUARERLY STIPEND TO THE PAVILION:

Ms. Job stated that the Pavilion was "income rich" in the beginning of the year and "income poor" in the fall when most of the improvement projects were scheduled and felt that moving the stipend payment to the beginning of the month would help greatly. Director Dally the Board had always paid the stipend at the end of the quarter, just as the District paid tournaments after the event. Director Beck asked how the stipend was paid, by invoice or just paid. Director Dally stated he was invoiced and does not pay bills unless he received an invoice. The Board discussed the timing of the invoice, maybe to the second month of the quarter with payment in the third month of the quarter as the Board felt changing the payment date would result in an extra payment which Ms. Job said could be prorated.

Ms. Job also informed the Board that the Pavilion had hired Ms. Herbst as their accountant. Director Meaux suggested involving Ms. Herbst in the discussion of the timing of the stipend and the Board and Ms. Job agreed. The issue was tabled.

REVIEW, DISCUSSION AND CONSIDERATION OF THE PAVILION OPERATING STATEMENT FOR 2023:

Director Dally stated he had received the operation statement from the Pavilion for 2023 before the March 31 deadline that the District had adopted by resolution to insure proper documentation of funding from the District to the Pavilion Board. He noted that the document noted income over expenses by \$26,505.42. Ms. Job noted that the Pavilion paid the balance of the new dock in January and that the figure included the early stipend payment from the District in December.

No action was taken on the item by the Board.

DISCUSSION AND CONSIDERATION OF LODGING STUDY FOR THE FIRST QUARTER OF THE YEAR:

Director Dally noted that Ms. Job had asked for this item to be placed on the agenda. Ms. Job noted that it might be useful to see which tournaments put people in lodgings in the District. Director Dally noted that the February payment for lodging tax was higher in February than January and then Director Dally and Director Beck talked about each tournament in the respective months and the impact on trailering, and off limits of certain tournaments, as well as tournament days with more days better. The Board discussed moving from a set payment to a payment by participant with a deduction for off limits and trailering. The Board agreed Director Beck and Director Dally should continue the discussion and bring back to the Board.

No action was taken on the item by the Board.

DISCUSSION AND CONSIDERATION ON JOINING THE TEXAS FOREST TRAIL PARTNERSHIP PROGRAM:

Director Meaux informed the Board he had attended a meeting of the Texas Forest Trail Partnership and was very impressed by the vision of the Partnership and felt that the membership fee of \$250.00 was a great investment to further the reach and viewing of the area by potential visitors who visit the Partnership website.

Motion by Director Castino to join the Texas Forest Country Partnership for \$250.00. Second by Director Beck and passed unanimously.

DISCUSSION AND CONSIDERATION OF ESD#4 AND JASPER HOSPITAL DISTRICT WITHIN THE DISTRICT:

Director Meaux noted that there were many areas in movement with the clinic building and operations of ESD #4 and that the meeting held at Rayburn Resort had been well attended and received.

No action was taken on the item by the Board.

DISCUSSION AND CONSIDERATION FOR THE JASPER DISTRICT ATTORNEY FOR FUNDING FOR CLASSROOM INSTRUCTION FOR LOCAL POLICE OFFICERS:

Director Meaux stated we received a request last year to help fund the event for training and it would involve some overnight stay within the County.

Motion by Director Dally to fund up to \$1,000.00 in reimbursement to the District Attorney. Seconded by Director Beck. Passed unanimously.

DISCUSSION AND CONSIDERATION OF OFF LIMITS AND TRAILERING:

The Board discussed this in a previous item and referred it for Director Beck and Director Dally to study further.

The Board took no action on this item.

DISCUSSION AND CONSIDERATION OF THE DISTRICT MAKING LOANS:

The Board tabled this item and took no action.

REVIEW AND SELECTION OF LOGO WINNERS FROM JASPER ISD:

The Board reviewed the 21 entries from Jasper ISD and was impressed with the designs and creativity of the students. The Board selected the first, second place winners and determined a tie for third place with both entries to receive the award. Director Castino and Director Dally will coordinate with Mr. Vickers for the awards.

DISCUSSION AND CONSIDERATION OF LOCATING A RENTAL NOT REMITTING THE DISTRICT LODGING TAX:

Director Beck asked for this to be placed on the agenda to understand how the District identifies non-compliant rentals. Director Dally explained it was either someone reporting a rental, or combing through the rental platforms, identifying the property and owners, and then informing them of the tax requirements.

No action was taken on the item by the Board.

DELINQUENT LODGING TAXPAYER UPDATE:

Director Meaux stated that a meeting was being set up with the District Attorney.

The Board took no action on this item.

SETTING THE NEXT MEETING DATE:

The Board discussed several dates and set the meeting for June 17, 2024, at 9:30 a.m. at Rayburn Resort.

DISCUSSION ITEMS

UPDATE FROM ESD #4:

No further update than what was discussed in a previous item.

RAYBURN RECREATION DISTRICT UPDATE:

Director Meaux informed the Board of the start of phase 2 and 3 of the Downtown Project and branding Jasper County as a Destination. The Destination would be the City of Jasper and the Lakes Area.

Mr. Chambers asked if there was an update on the kayak launch and the Board knew of no further updates, but suggested Mr. Chambers contact Commissioner Martindale.

SCHOOL LOGO UPDATE:

Director Castino reported no logos had been received from Brookeland ISD, but timing had been left up to each District.

RAYBURN RESORT UPDATE:

No update on Rayburn Resort.

OTHER ITEMS AS PRESENTED:

The Board decided to have lunch together pending the upcoming event at the Umphrey Family Pavilion. Director Castino had a previous commitment and left the meeting at this time. The Board adjourned following lunch at 12:20 p.m.