

Notice is hereby given that the Board of Directors of Jasper County Development District No.1 will hold a special meeting on Tuesday, December 6, 2016, at 10:00 a.m. at the Rayburn Club House, 212 Country Club Drive, Brookeland, Jasper County, Texas, inside the boundaries of the District, to discuss and if appropriate, act upon the following items:

CONSENT AGENDA

1. Certification of meeting notice

APPROVAL OF MINUTES

2. Approval of minutes from September 20, 2016

FINANCIAL REPORT

3. Financial report

PAYMENT OF BILLS

4. If any

ACTION ITEMS

5. Authorization regarding payment of quarterly and monthly Pavilion fees
6. Annual review of District's Investment Policy
7. Approve the fiscal year budget ending December 31, 2016
8. Approve hiring auditor for fiscal year ending December 31, 2016
9. Review and approve yearly audit 2015
10. Policy on quarterly tax payments
11. FLW National Tournament 2018
12. Close Lawsuit with Chase
13. Response to individual requests from last meeting
14. Needmore Tackle Tournament Request
15. Authorization to pay reoccurring charges for other services
16. Review and approval of Pavilion requests
17. Request for funding Texas Team Trail
18. Request from RCA for funding of Christmas Tree
19. Request for funding from Sealy Outdoors for Fall Fest Shootout
20. Request from Texas High School Fishing Association

DISCUSSION ITEMS

21. Other items that may be presented
22. Adjournment

MINUTES OF JASPER COUNTY DEVELOPMENT DISTRICT NO. 1
December 6, 2016

The Board of Directors of the Jasper County Development District No. 1 (the District) held a special meeting, open to the public, on the 6th day of December 2016, at 10 a.m. at the Rayburn Clubhouse, 212 Country Club Blvd., Brookeland, Texas, inside the boundaries of the District, and the roll was called of the duly appointed members of the Board.

Members Present

Gary Collins President
Brent Meaux Absent
Randall Dally Present
Charles Burke Director
Richard Carpenter Present

Others in attendance were: Sam Job, Rayburn Realty, Rayburn Redevelopment, Brenda Job, Rayburn Realty, Jasper Chamber of Commerce; Craig Dishon, Needmore Tackle; Ray Beck and Roy Sanford, Umphrey Pavilion

CONSENT AGENDA

CERTIFICATION OF PUBLIC NOTICE

President Collins presented the Board with the public notice certification indicating the time, date, meeting place and agenda to be considered by the Board. The agenda was posted on the JCDD web site, at the Jasper County Court House, Piney Point Plaza Post Office and Rayburn Clubhouse.

APPROVAL OF MINUTES:

The minutes of September 20, 2016 were approved with two corrections, one spelling correction and one verb tense.

FINANCIAL REPORT:

The financial report through July 31, 2016 from Phyllis Herbst, bookkeeper, was presented with the following information. The cash balance on hand was \$98,039.98, other investments of \$61,393.54 and the certificates of deposit totaled \$101,879.57 giving a grand total of \$259,553.06.

PAYMENT OF BILLS:

Director Collins presented an invoice from the Bookkeeper Phyllis Herbst for services from January 1, 2016 through December 31, 2016 of 706.03. He also mentioned that an invoice from Rayburn Country for the Southeast Texas Coaching School was received and that \$2,500 of that \$3,300 invoice would be paid as previously approved in the April meeting.

The Consent Agenda was approved on a motion by Director Burke with a second from Director Dally with a unanimous vote of the Board.

ACTION ITEMS

Authorization for Payment of Quarterly and Monthly Pavilion fees: On a motion by Director Dally with a second from Director Carpenter, with a unanimous vote of the Board, Director Collins was given permission to write checks for the quarterly and monthly invoices received from the Pavilion. The monthly charges would cover the Pavilion usage fees by the various tournaments and the Quarterly fees are currently established at \$6,000.

District's Investment Policy: The District's Investment Policy as submitted by the Bookkeeper, Phyllis Herbst, was approved on a motion by Director Carpenter with a second from Director Burke with a unanimous vote of the Board. It should be noted that this is the same investment policy that has been in effect since the Board's inception and it complies with all State and Federal regulations according to the District's auditor.

Approval of the District's Budget 2016: The 2016 Budget, with amendments indicated, was presented by the Bookkeeper, Phyllis Herbst. The Budget for 2016 was approved by unanimous vote of the Board following a motion by Director Burke with a second from Director Dally.

Approve employment of Auditor for year ending December 2016: On a motion by Director Dally with a second from Director Burke, with a unanimous vote of the Board, the firm of McCall Gibson Swedlund Barefoot PLLC was hired for the 2016 audit.

Policy Regarding Quarterly Tax Payments: On a motion by Director Carpenter with a second from Director Dally with a unanimous vote of the Board, tax payers submitting quarterly payments to the State would be permitted to make quarterly payments to the District.

FLW National Tournament 2018: Director Collins reported that the contracted amount of \$60,000 to have the FLW National Tournament come to Rayburn in 2018 was only the up front money and did include any of the other donations from rooms, fees, travel, etc. that are also required of the host. The total fees required could easily total over \$80,000 when all was considered. Although the tournament is a terrific draw for the Lake, the Board could not see a greater financial impact from this event than using the same amount of money to promote several other tournaments within the region that could have a larger financial return. So with these factors considered, the Board requested that Director Collins contact FLW again and express our regrets but the District is still interested in sponsoring other FLW divisions. No other action was taken on this item.

Chase Lawsuit: Director Collins reported that Teri and Russell Chase are now complying with monthly payment and have reconciled all pass reports over the past 16 months. The District's attorney advised that we should settle the suit at this point as pursuing it from this point would not benefit either party. On a motion by Director Carpenter with a second from Director Dally and a unanimous vote of the Board, the attorney will be instructed to settle the suit with all parties responsible for their expenses.

Response to Requests From September Meeting: During the September 20 meeting there were several tax payers who made request for funding of various projects from roads to publicity. The Board restated its position of not committing to any project that involved individual ownership of a business. The exception was Rayburn Country which has a golf course which can be classified as acceptable recreational activity open to the public by the District's attorney. It is the Board's position to advertise for the tax payers through the District's web site with the information they provide. That information would be connected to the funding application so anyone applying for event funding would have knowledge of the available businesses. No other action was taken.

Needmore Tackle Funding Request: Craig Dishon, owner of Needmore Tackle, was present to present his request for funding of his tournament on December 17, 2016. He was told the grant could not be used for prize money and entry fees, but could for salaries and publicity. His request for \$1,500 was approved on a motion by Director Carpenter with a second from Director Burke with a unanimous vote of the Board.

Authorization to Pay Reoccurring Charges: Director Collins was given authorization to pay reoccurring charges involving legal expenses, insurance fees, audit and bookkeeping fees and other professional fees previously approved by the Board. Fees that are in excess of previous costs will be referred to the Board for approval. The motion was made by Director Burke with a second from Director Carpenter and a unanimous vote of the Board.

Review and Approve Pavilion Requests: This item was left over from the September meeting because of lack of representation from the Pavilion Board. Ray Beck and Roy Sanford were present to present the prioritized request for consideration of the Pavilion Board. After some discussion, the District Board approved the repair of the house in the amount of \$5,626, a copy / scanner donated from JCDD, and up to \$1,000 for a new computer. The \$2,500 requested for tree removal was previously paid on an earlier Pavilion invoice. The motion to purchase these items was made by Director Carpenter with a second from Director Dally and a unanimous vote of the Board.

One item requested by the Pavilion Board was a Big Ass Fan totaling \$10,000. The Development Board had a suggestion, a possible alternative, and had no knowledge about the Big Ass Fan. Cassells Boykin Pavilion has one installed in its shelter, and when weather permits, representatives from both Boards will travel to that site to see the fan in operation. After that visit, a decision will be made regarding the purchase or using an alternative method of cooling.

The Development District was also informed that the marque was operable at this point but additional protection measures would be taken to protect the hardware from vandalism.

Request From Texas Team Trail: A request for \$10,000 was approved by the Board for a tournament to be held January 27, 2016 with an anticipated draw of 700 anglers.

This is the same amount that was provided last year and the motion was made by Director Dally with a second from Director Carpenter with a unanimous vote of the Board. It should be noted that funding would be provided on a sliding scale basis which has been provided to the Texas Team Trail.

Request from RCA for Christmas Tree Funding: Sam Job was present to request a donation of \$500 for a lighted Christmas tree to be placed on Wingate Blvd. He was informed that the District could not make this sort of donations. He wanted the District to channel it through the Fire Department. He was informed that would lead to false documentation regarding the donation and that the Board wasn't going to put itself into that situation. Therefore, there was no action taken on this item.

Funding Request From Sealy Outdoors: Sealy Outdoors presented a request for the Fall Fest Shootout to be held next Spring. This is the same tournament funded in 2016 and the request was for the same amount of \$12,500. The funds would be provided on a sliding scale as last tournament and the motion was made by Director Dally with a second from Director Burke with a unanimous vote of the Board.

Funding Request From Southeast Texas High School Fishing: Ray Beck, member of the Southeast Texas High School Fishing Association was present to present their schedule for the year and request funding of \$5,000 for each of the five tournaments held on Rayburn this year. This is the same amount of funding awarded in 2016. The Board approved an award of \$25,000 total on a motion by Director Carpenter with a second from Director Dally and a unanimous vote of the Board.

DISCUSSION ITEMS

Other Items: Brenda Job of Rayburn Realty and the Jasper Chamber of Commerce, made a presentation to the Board followed up on her presentation from last meeting about the publicity and tourism efforts from the Jasper Chamber. Her discussion indicated future efforts to provide information centers with computer information on all recreational, shopping, lodging, and dining available in the surrounding area. It is planned to have the information sites information friendly which would require limited personnel assistance.

There being no other items to address, the Board adjourned at 11:33 p.m. on a motion by Director Burke with a second from Director Carpenter with a unanimous vote of the Board.